



**EXECUTIVE
10 MAY 2016
5.00 - 5.35 PM**

Present:

Councillors Bettison (Chairman), Dr Barnard (Vice-Chairman), D Birch, Heydon, McCracken and Turrell

Apologies for absence were received from:

Councillors Brunel-Walker and Mrs Hayes MBE

50. Declarations of Interest

There were no declarations of interest.

51. Minutes

RESOLVED that the minutes of the meeting of the Executive on 12 April 2016 together with the accompanying decision records be confirmed as a correct record and signed by the Leader.

Executive Decisions and Decision Records

The Executive considered the following items. The decisions are recorded in the decision sheets attached to these minutes and summarised below:

52. General Fund Revenue Budget 2016/17 - Further Savings Proposals

RESOLVED that the Executive recommend to Council the savings proposals outlined below:

The savings proposals with staffing implications, following the shorter consultation period, were as follows:

Description	2016/17 £000	2017/18 £000
Transport Capital Works		
Continue with planned preventative maintenance by a significant reduction in highway improvement schemes, Sustainable Modes of Travel to School (SMOTTS) schemes and access improvements to employment areas. Part of the integrated transport grant will instead be used for planned preventative maintenance, allowing the equivalent revenue budget to be saved. This will lead to the reduction of 3 transport engineering posts, due to reduced capital works.	-200	0
Highway Drainage	-50	-40

Only urgent repairs to current drainage situation with no improvements. Minor local drainage improvement schemes intending to resolve local flooding issues will be scrapped, only £25k retained for critical works. Loss of 1 post (from 1) meaning no ability to respond on behalf of residents to both drainage and non-drainage engineering queries.		
Road Safety Education Remove Road Safety Officer post and reduce road safety education, training and publicity work. Retain financial support for “Safer Roads Berkshire” only (a Berkshire wide road safety partnership proving evidence led road safety initiatives) – from the end of this academic year.	-25	-35
Highways Adoptions Reduction of one adoptions supervisor. This means reducing supervision of works to be adopted giving rise to potential quality control issues through poor workmanship which will be passed on to the Council at adoption stage.	-12	-12
Concessionary Fares Remove concessionary fares administrator, function to move to customer services.	-8	-8
Early Help Offer Deletion of 2.2 FTE Development Officer posts that support childminders, after school clubs, play schemes and wrap around provision.	-78	0
Property Services Restructuring of Construction and Maintenance team requires a deletion of one post and redistribution of duties and responsibilities.	-45	0
TOTAL	-418	-95

53. **Integrated Transport Capital Programme**

RESOLVED that the Executive approves the 2016/17 Integrated Transport Capital Programme as detailed in Annex 1 attached to the agenda papers.

54. **The “Issues and Options” Comprehensive Local Plan Consultation**

RESOLVED that;

- (i) the Executive agrees the Issues and Options document (Appendix A) and Consultation Strategy (Appendix B) attached to the agenda papers:

- (ii) subject to Executive accepting recommendation (i) above, the Issues and Options document (Appendix A) and other supporting consultation material be published for a period of public consultation starting on Monday 13 June and ending on Monday 25 July.
- (iii) minor changes to the Issues and Options document and other supporting consultation material be agreed with the Executive Member for Planning and Transport in consultation with the Chief Officer Planning, Transport and Countryside.

55. Award of Main and Aquatic Contract for Coral Reef Enhancement

RESOLVED that;

- (i) subject to a supplementary capital approval, the Executive award the main contract for Coral Reef to Tenderer B in the confidential annexe;
- (ii) subject to a supplementary capital approval, the Executive award the aquatic package to Van Egdome BV.
- (iii) the Executive recommend to Council that a supplementary capital approval of £1,575,000 be provided for the Coral Reef repair and improvement project.

56. Exclusion of Public and Press

RESOLVED that pursuant to Regulation 21 of the Local Authorities (Executive Arrangements) (Access to Information) Regulations 2000, members of the public and press be excluded from the meeting for the consideration of the following item which involves the likely disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

- (3) Information relating to the financial or business affairs of any particular person (including the authority).

57. Award of Main and Aquatic Contract for Coral Reef Enhancement - Annex A

The Executive noted the information in the confidential annexe.

CHAIRMAN

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Minute Annex

Bracknell Forest Council Record of Decision

Work Programme Reference	IO60404
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1. **TITLE:** General Fund Revenue Budget 2016/17 - Further Savings Proposals

2. **SERVICE AREA:** Corporate Services

3. **PURPOSE OF DECISION**

To recommend to Council further savings for inclusion in the 2016/17 revenue budget.

4. **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

That the Executive recommend to Council the savings proposals outlined in paragraph 7.1 below.

The savings proposals with staffing implications, following the shorter consultation period, are as follows:

Description	2016/17 £000	2017/18 £000
<p>Transport Capital Works</p> <p>Continue with planned preventative maintenance by a significant reduction in highway improvement schemes, Sustainable Modes of Travel to School (SMOTTS) schemes and access improvements to employment areas. Part of the integrated transport grant will instead be used for planned preventative maintenance, allowing the equivalent revenue budget to be saved. This will lead to the reduction of 3 transport engineering posts, due to reduced capital works.</p>	-200	0
<p>Highway Drainage</p> <p>Only urgent repairs to current drainage situation with no improvements. Minor local drainage improvement schemes intending to resolve local flooding issues will be scrapped, only £25k retained for critical works. Loss of 1 post (from 1) meaning no ability to respond on behalf of residents to both drainage and non-drainage engineering queries.</p>	-50	-40
<p>Road Safety Education</p> <p>Remove Road Safety Officer post and reduce road safety education, training and publicity work. Retain financial support for "Safer Roads Berkshire" only (a Berkshire wide road safety partnership proving</p>	-25	-35

evidence led road safety initiatives) – from the end of this academic year.		
Highways Adoptions Reduction of one adoptions supervisor. This means reducing supervision of works to be adopted giving rise to potential quality control issues through poor workmanship which will be passed on to the Council at adoption stage.	-12	-12
Concessionary Fares Remove concessionary fares administrator, function to move to customer services.	-8	-8
Early Help Offer Deletion of 2.2 FTE Development Officer posts that support childminders, after school clubs, play schemes and wrap around provision.	-78	0
Property Services Restructuring of Construction and Maintenance team requires a deletion of one post and redistribution of duties and responsibilities.	-45	0
TOTAL	-418	-95

7. **REASON FOR DECISION**

To approve further savings that will enable the Council to deliver its Medium Term Financial Strategy.

8. **ALTERNATIVE OPTIONS CONSIDERED**

The alternative is not to approve the savings. Alternative proposals would then need to be developed and consulted upon if the Council is to deliver its Medium Term Financial Strategy.

9. **PRINCIPAL GROUPS CONSULTED:** The public.

10. **DOCUMENT CONSIDERED:** Report of the Director of Corporate Services

11. **DECLARED CONFLICTS OF INTEREST:** None.

Date Decision Made	Final Day of Call-in Period
9 May 2016	17 May 2016

**Bracknell Forest Council
Record of Decision**

Work Programme Reference	IO58688
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1. **TITLE:** Integrated Transport Capital Programme
2. **SERVICE AREA:** Environment, Culture & Communities
3. **PURPOSE OF DECISION**

To approve Integrated Transport Capital Programme for 2016/17

4. **IS KEY DECISION** Yes
5. **DECISION MADE BY:** Executive

6. **DECISION:**

That the Executive approves the 2016/17 Integrated Transport Capital Programme as detailed in Annex 1 of the report.

7. **REASON FOR DECISION**

To facilitate transport services in line with the Council's Local Transport Plan 3 (LTP3).

8. **ALTERNATIVE OPTIONS CONSIDERED**

None. Failure to deliver Integrated Transport programmes would not be in accordance with the Council's adopted Transport Policy. The £200,000 reduction in the Integrated Transport programme budget makes it essential to target activity where there is a clear evidence base for taking action - this results in a significant reduction in minor improvement work.

9. **PRINCIPAL GROUPS CONSULTED:** Not applicable
10. **DOCUMENT CONSIDERED:** Report of the Director of Environment, Culture & Communities
11. **DECLARED CONFLICTS OF INTEREST:** None.

Date Decision Made	Final Day of Call-in Period
9 May 2016	17 May 2016

**Bracknell Forest Council
Record of Decision**

Work Programme Reference	IO58265
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1. **TITLE:** The "Issues and Options" Comprehensive Local Plan Consultation

2. **SERVICE AREA:** Environment, Culture & Communities

3. **PURPOSE OF DECISION**

To approve the "Issues and Options" Comprehensive Local Plan for Consultation

4 **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

That Executive agrees the Issues and Options document (Appendix A) and Consultation Strategy (Appendix B).

That, subject to Executive accepting the recommendation set out at 2.1 above, the Issues and Options document (Appendix A) and other supporting consultation material be published for a period of public consultation starting on Monday 13 June and ending on Monday 25 July.

That minor changes to the Issues and Options document and other supporting consultation material be agreed with the Executive Member for Planning and Transport in consultation with the Chief Officer Planning, Transport and Countryside.

7. **REASON FOR DECISION**

It is important that the Council has an up to date and robust planning framework to guide development which reflects current national policy and guidance. The preparation of the CLP will ensure that this is in place.

The CLP must be prepared in consultation with the local community and other stakeholders. This consultation will allow early engagement to help inform the next stage of the Plan. Preparation of the CLP will support the priorities set out in the Council Plan 2015 – 2019, in particular; 'A strong and resilient economy' and 'A clean, green, growing and sustainable place'.

8. **ALTERNATIVE OPTIONS CONSIDERED**

It is a statutory requirement under the planning regulations to carry out proper consultation on the preparation of Local Plans, although early engagement methods are not prescribed in legislation. One option would be not to undertake this early stage and move directly to engagement on a draft Plan. However, this is likely to result in a greater level of potential concern and objection from both the local community and other key stakeholders at later

stages of the Plan if there has not been a chance to have an early input into the process.

The option of not preparing the CLP would leave the Council vulnerable to a pattern of development in the Borough being led by developers and landowners through planning applications and potential appeals as policies and allocations would not be up to date.

9. **PRINCIPAL GROUPS CONSULTED:** To be determined (Governed by the Town and Country Planning (Local Planning) England Regulations)
10. **DOCUMENT CONSIDERED:** Report of the Director of Environment, Culture & Communities
11. **DECLARED CONFLICTS OF INTEREST:** None.

Date Decision Made	Final Day of Call-in Period
9 May 2016	17 May 2016

**Bracknell Forest Council
Record of Decision**

Work Programme Reference	IO55878
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1. **TITLE:** Award of Main and Aquatic Contract for Coral Reef Enhancement

2. **SERVICE AREA:** Environment, Culture & Communities

3. **PURPOSE OF DECISION**

To award contracts for the expenditure in two areas:

- i) The main construction contract for the enhancement of Coral Reef
- ii) The aquatic package associated with the main construction contract.

4. **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

That subject to a supplementary capital approval, the Executive award the main contract for Coral Reef to Tenderer B in the confidential annexe.

That subject to a supplementary capital approval, the Executive award the aquatic package to Van Egdom BV.

That the Executive recommend to Council that a supplementary capital approval of £1,575,000 be provided for the Coral Reef repair and improvement project.

7. **REASON FOR DECISION**

To enable the enhancement of the Coral Reef facility in line with 'People live active and healthy lifestyles' strategic theme in the Council Plan.

8. **ALTERNATIVE OPTIONS CONSIDERED**

A range of options have been explored previously which have included no refurbishment; modest investment over a number of years; prospect of on-going repairs to the roof structures; different combinations of flumes and roof repairs or replacement; deferral of full demolition and full and part demolition. The current proposal of enhancement is considered the most appropriate course of action and in the best interests of the Council.

9. **PRINCIPAL GROUPS CONSULTED:** Borough wide.

10. **DOCUMENT CONSIDERED:** Report of the Director of Environment, Culture & Communities

11. **DECLARED CONFLICTS OF INTEREST:** None.

Date Decision Made	Final Day of Call-in Period
9 May 2016	17 May 2016

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